



After School Clubs, Inc.

276 Soden Drive
Oregon, WI 53575
(608) 835-9808
(608) 835-8280 Fax

60 Day Introductory Period
Pending a Satisfactory
Department of Justice Record Check

Application for Employment

Name: _____

Date: _____

Prior Name: _____

Address: _____

E-mail: _____

Phone: _____

Over 18 years of age? YES or NO

Social Security Number: _____

Do you hold First Aid or CPR certifications? _____ Expiration Dates: _____

Hours and days available: _____

When will you be available for employment? _____

Circle employment availability: Summer School Year All Year

If only a seasonal employee, what is the latest date through which you can remain? _____

Are you a legally employable United States Citizen? YES NO

Have you ever been convicted of a crime?

(A conviction will not be an absolute bar to an offer of employment.)

YES NO

If yes, please explain: _____

EDUCATION

High School _____ Dates Attended: _____

College: _____ Dates Attended: _____

Other Education: _____ Dates Attended: _____

Training: _____ Dates Attended: _____

Volunteer: _____ Dates Attended: _____

Please check following that apply:

_____ I have completed two years of college with at least three credits in Child Development, Elementary Education, Recreation, or other related field.

Name of School: _____

Name of course(s): _____

_____ Two courses for credit in Early Childhood Education or its equivalent from an institution of higher education.

_____ One year child care diploma from institution of higher education.

_____ One year of an Associate of Arts degree in Child Care from an institution to act as a Pre-Kindergarten or Early Childhood Exceptional Educational Needs Teacher.

_____ License from the WI Department of Public Instruction to act as a Pre-Kindergarten or Early Childhood Exceptional Educational Needs Teacher.

_____ I have completed the 40-hour course in Child Care Teacher or Assistant Teacher from institution of higher education.

_____ I have completed 80 full or 120 part-time days experience providing direct childcare (as a teacher or volunteer) in a licensed program or school with elementary school aged or early childhood children.

Please attach a copy of your education transcripts and certificates.

WORK EXPERIENCES: BEGIN WITH MOST RECENT EMPLOYER

Employer _____

Supervisor _____

Address _____

Telephone _____

Position _____

Dates _____

Duties _____

May we contact this employer? YES NO _____

Employer _____

Supervisor _____

Address _____

Telephone _____

Position _____

Dates _____

Duties _____

May we contact this employer? YES NO _____

Employer _____

Supervisor _____

Address _____

Telephone _____

Position _____

Dates _____

Duties _____

May we contact this employer? YES NO _____

Employer _____

Supervisor _____

Address _____

Telephone _____

Position _____

Dates _____

Duties _____

May we contact this employer? YES NO _____

PLEASE ANSWER THE FOLLOWING QUESTIONS

Briefly describe your child care philosophy: _____

Describe yourself in ten words: _____

What is your definition of a good teacher? _____

What special skills or talents could you add to our program? _____

References

Enclosed in your application are three reference forms. Each form should be filled out and returned directly to After School Clubs, Inc. References by personal friends or relatives will not be considered. Please list name, relationship and phone numbers of the three persons who will be providing your references. Your application will not be considered until all three references are received.

Name	Relationship	Phone Number(s)
1. _____		
2. _____		
3. _____		

I, the applicant, verifies that all information on this job application is truthful and accurately completed to the best to my knowledge. Employer will immediately disqualify from consideration for employment any applicant that falsifies or omits information. If false or incomplete responses come to the employer's attention after applicant has been hired, the application will be subject to immediate discharge. I also give After School Clubs, Inc. permission to contact these references. I am also free of physical and psychological conditions that may adversely affect children.

Applicant's Signature

Date

After School Clubs, Inc. is an equal opportunity employer.